

NAPSLO SUITE RESERVATION FORM

2009 ANNUAL CONVENTION • ORLANDO • OCTOBER 7-10, 2009

SUITE RESERVATIONS CAN NOT BE MADE ONLINE.

- All requests for suites must be made in writing. Send form to the NAPSLO office after registering for convention. Suite reservation requests prior to the night of 10/7 or after the night of 10/10 will be handled on space available basis. All persons listed on this form must be registered for the convention .
- **Due to a limited number of suites available, suites are limited to one suite per registered firm. Convention begins at 10 a.m. on Wed., 10/7. A very limited number of rooms are available Tues., 10/6.**
- Please indicate your suite preference by indicating your 1st through 5th choice. If choices are not indicated or available, NAPSLO will place you in the suite category closest to your preference unless noted below. Incomplete choices will only delay processing.
- Suite confirmations will be e-mailed directly from the hotel, allow a couple weeks. If e-mail address is not provided, confirmations will be faxed. **All changes in arrival or departure dates should be e-mailed directly to the hotel. See confirmation letter for hotel contacts & e-mail addresses.**

Food & Beverage Needs in the Suite

Once you receive confirmation of your suite type, please coordinate your food & beverage needs with Robin Brown at the Orlando World Center Marriott. Please finalize your food and beverage needs for your suite at least two (2) weeks prior to arrival.
 Contact: Robin J Brown, Hospitality Sales, Orlando World Center Marriott Resort, robin.j.brown@marriott.com. P: 407.238.85145

CHOICE - Please indicate 1st through 5th choice. Incomplete choices will only delay processing.

	ONE BEDROOM	TWO BEDROOM	THREE BEDROOM
_____ Executive King	\$450	\$675	\$900
_____ 2 Bay King	\$450	\$675	\$900
_____ 2 Bay Vista	\$525	\$750	\$975
_____ 3 Bay Hospitality	\$825	\$1050	n/a
_____ Fairway	\$525	n/a	n/a

NAPSLO USE ONLY

Entered: _____

Res# _____

Suite Type: _____

Bedroom(s) _____

Rate: _____

_____ of _____

During the convention, do you give permission for NAPSLO or hotel staff to display or communicate your registered delegates? Yes No

ARRIVAL DATE _____ DEPARTURE DATE _____

NAME OCCUPYING SUITE _____ NAME FOR 2ND BEDROOM _____

NAME FOR 3RD BEDROOM _____

E-MAIL ADDRESS FOR CONFIRMATION _____ FAX _____

FIRM NAME _____ PHONE _____

MAILING ADDRESS _____ CITY _____ STATE _____ ZIP _____ COUNTRY _____

Marriott Rewards Number: _____

SUITE USAGE POLICY

In order to reserve a suite, your firm must agree to all NAPSLO policies and procedures noted on this form and in the convention brochure. It will be necessary for all employees and guests to be registered for the convention in order to gain access to your suite. Unregistered attendees could be subject to a convention registration fee.

SIGNATURE (required to process request): _____ **DATE** _____

DEPOSIT REQUIREMENTS - CREDIT CARD AUTHORIZATION POLICIES

A credit card is required to process all reservations. Please provide credit card information below. Room and tax for one (1) night will be charged immediately to your credit card then the remainder will be charged either upon modification, cancellation or your arrival at the hotel. Your signature below indicates credit card authorization for room and tax charges for your requested number of nights. If you fail to arrive on your confirmed arrival date, your reservation will be cancelled for all nights and your deposit fees will be forfeited. All hotel room and suite cancellations after September 4 must be made in writing and e-mailed to Vicky@napslo.org. There will be no refunds for changes or cancels after September 4.

Method of payment: AMEX MC VISA Check

CREDIT CARD# Exp. Date (mmyy)

NAME ON CARD (PRINT) _____

SIGNATURE _____ DATE _____

NAPSLO SUITE DESCRIPTION FORM

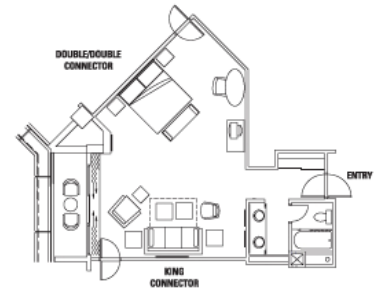
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Quoted rates are per day. Rates do not include taxes.

Executive King

\$450 (one-bedroom)
\$675 (two- bedroom)
\$900 (three-bedroom)

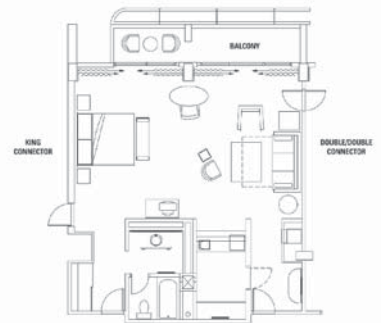
550 Square Feet
Overlooking spectacular pool area
Balcony with patio furniture
Available King and Double/Double connectors



2 Bay King

\$450 (one-bedroom)
\$675 (two- bedroom)
\$900 (three-bedroom)

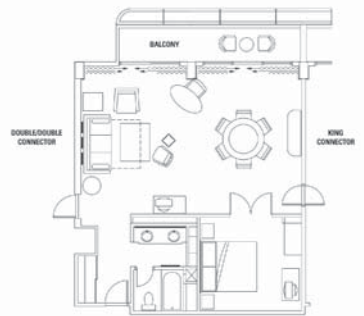
780 Square Feet
Balcony with patio furniture
Wet bar with separate service entrance
Available King and Double/Double connectors



2 Bay Vista

\$525 (one-bedroom)
\$750 (two-bedroom)
\$975 (three bedroom)

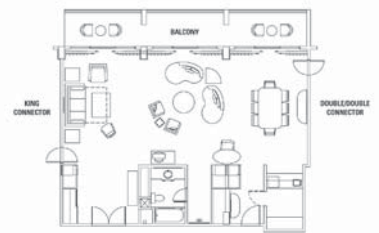
780 Square Feet (parlor only)
Reception capacity for 30
Balcony with patio furniture
Comfortable seating area
Bedroom alcove with King bed
(Close off parlor with French doors)
Dining/conference area seats 6
Available King and Double/Double connectors



3 Bay Hospitality

\$825 (one-bedroom)
\$1050 (two-bedroom)

1200 Square Feet (parlor only)
Reception capacity of 35
Includes King connector (not pictured)
Large balcony with patio furniture
Two separate sitting areas
Executive style conference table
Wet bar with separate service entrance
Available Double/Double connectors
Murphy bed within parlor



Fairway

\$525 (one-bedroom only)

780 Square Feet
Overlooking Hawk's Landing Golf Course
Balcony with patio furniture
Comfortable sitting area
Bedroom can be closed off from parlor

